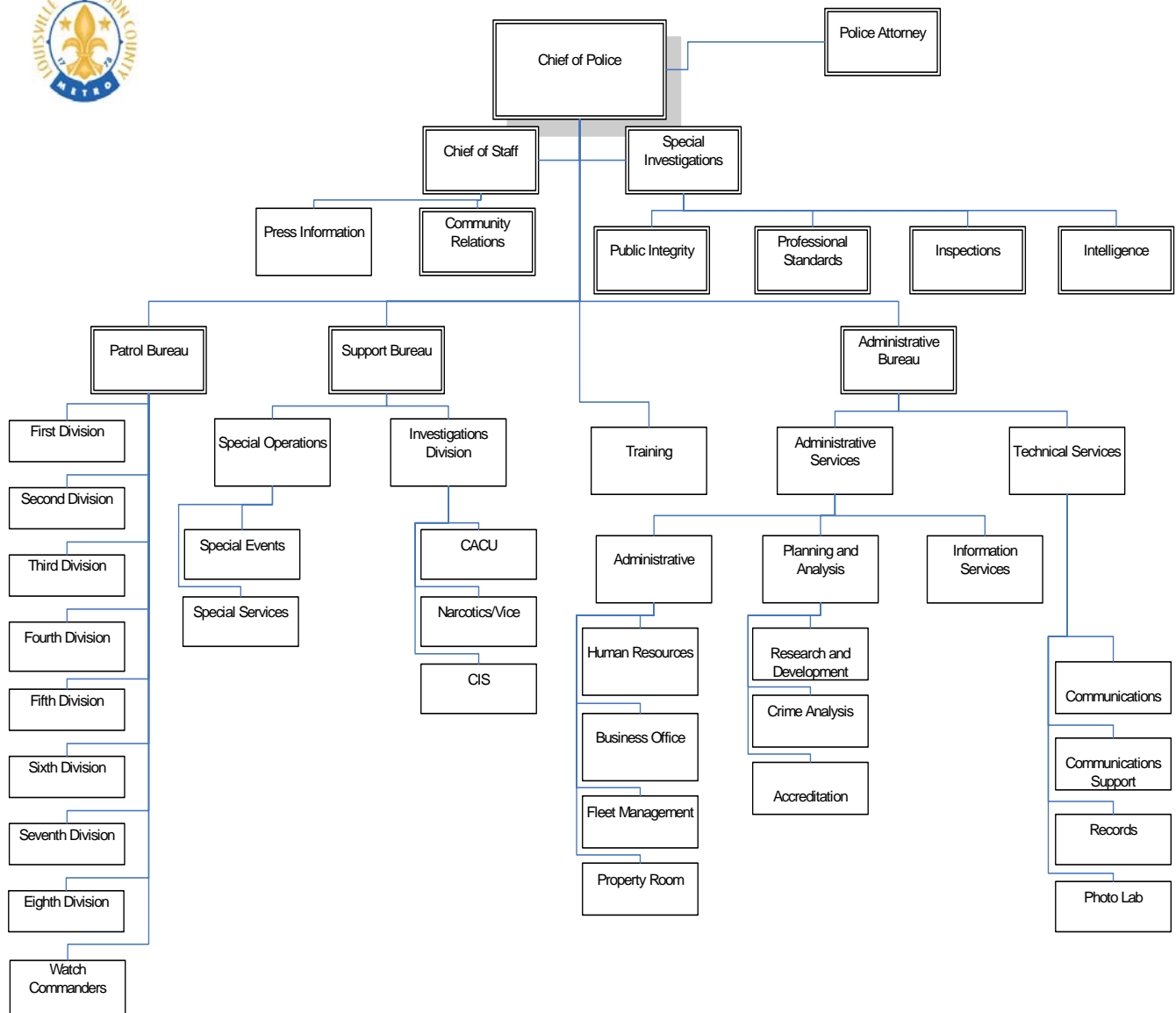




Louisville Metro Police Department



METRO POLICE

Department Mission

It is the mission of the Louisville Metro Police Department to deliver professional, effective services, fairly and ethically, at all times, to all people, in order to prevent crime control crime, and enhance the overall quality of life for citizens and visitors. We will encourage and promote community involvement on all levels to achieve these ends.

Programs and Services

Administrative Division:

Finance & Grant Management: To manage department financial and grant activities by preparing and monitoring budget, accounting, and purchasing activities; and by preparing grant applications, administering the grant program, and preparing grant reports.

Personnel Services: To support all human resource functions by monitoring the hiring, performance, payroll and benefit activities of the department.

Property: To maintain an orderly system of managing evidence and suspect property by organizing and operating the property room.

Fleet: To operate a safe patrol and support fleet by procuring vehicles, maintaining vehicle registrations and licenses, and coordinating preventive and emergency maintenance on all vehicles in the department fleet.

Information Services: To support the information technology needs of the department by supporting the department mainframe, network, mobile computers, and software applications.

Planning & Analysis: To support the department's policies and practices by providing research and analysis of best practices in law enforcement, ensuring accreditation maintenance requirements are met, and by supporting special projects and policy development for the department.

Training: To provide appropriate law enforcement training by providing all police pre-employment screening, managing the Basic Training Academy, and coordinating mandatory in-service and mandatory re-certifications for fire arms and first aid.

Records/Photo Lab: To provide the department and the public with access to appropriate records and to support the patrol and management operations by providing a photo lab.

METRO POLICE

Programs and Services

Community Relations: To promote citizen involvement in law enforcement activities through a variety of crime awareness and prevention programs by providing Community Policing programs, DARE and other drug prevention and education programs, and school enforcement officers.

Press Information & Media Relations: To promote Metro Police's public image by providing information to the media; producing press releases regarding police programs and activities; and by maintaining contact with local print, television, and radio media through public appearances, responding to requests for information, and arranging interviews.

Communications: To provide the public with access to police services and support the department's communication needs by receiving, routing and supporting all calls for services, requests for information from patrol units, and maintaining contact with patrol officers.

Communication Support: To ensure continuous communications operations for the Metro Police by providing technical and information support for the radio equipment.

Patrol Division:

Patrol: To reduce crime by interdicting, reporting and preventing crime, responding to calls for service, and apprehending criminals.

Special Investigations Divisions:

Public Integrity: To ensure the professionalism, integrity, and good conduct of all Metro employees by conducting investigations of alleged misconduct or wrong doing.

Professional Standards: To ensure the professionalism on and off duty of law enforcement officers by investigating allegations of misconduct, conducting field and staff inspections, monitoring court-mandated appearances by officers, and administering the department's substance abuse testing program.

METRO POLICE

Programs and Services

Intelligence: To ensure the investigation and solution of alleged criminal activity by providing under-cover, specialized investigative techniques to criminal investigations in the areas of white collar crime, organized and gang-related crime, terrorism, and sexual predator crimes.

Criminal Investigation Division:

Criminal Investigations: To ensure the public is protected from crime by investigating allegations of criminal activity, achieving a high crime clearance rate, arresting suspects, and recovering stolen property.

Narcotics/Vice: To enforce all applicable federal and state laws regarding controlled and illegal substances by investigating all prostitution, gambling, narcotics, and alcohol violations.

Crimes Against Children: To protect Metro area children from crime by providing specialized investigative personnel trained in the specific needs of child crime victims and by investigating criminal sexual abuse, physical abuse, neglect, and exploitation of children.

Support Operations Division:

Special Operations: To provide specialized support to police operations, local schools, and community special events by maintaining specially trained patrol units for air, river, and horse patrol, canine, traffic, SWAT, HNT, Scuba, Chemical Weapons, Bomb Squad, Dignitary Protection Team, Honor Guard and Peer Support.

School Guards: To ensure the safety of school children by providing safe transit crossing streets to and from school and by assisting schools with overall student safety issues.

METRO POLICE

Goals & Indicators

CRIME PREVENTION

- Increase residential crime prevention surveys by 3% in calendar year 2004.
- Increase commercial crime prevention surveys by 3% in calendar year 2004.
- Conduct annual Environmental Crime Prevention Surveys of all public schools in Metro Louisville.
- Create contemporary crime prevention brochures for traffic safety, all major crime categories and drug safety in 2004.
- Solicit crime prevention initiatives and recommendations from each of our District Advisory Boards on a quarterly basis.

CRIME CONTROL & TRAFFIC SAFETY

- Reduction of violent crime by 3% in calendar year 2004.
- Reduction of property crime by 3% in calendar year 2004.
- Increase the number of crimes cleared by arrest by 3% in calendar year 2004.
- Reduce the number of traffic fatalities and injury accidents by 3% in calendar year 2004.

COMMUNITY PARTNERSHIPS & COMMUNITY POLICING

- Increase community interactions with police in non-criminal settings by 3% in calendar year 2004.
- Conduct Metro Community Survey relating to public satisfaction of police in 2004.
- Reduce public perception of fear of crime in 2004.
- Design and implement training focused on problem solving and neighborhood organization in calendar year 2004.

FAIR AND EQUITABLE TREATMENT FOR ALL PERSONS

- Conduct comprehensive Professional Standards Investigations within forty-five (45) days of receiving all complaints against Metro Police Personnel.
- Reduce external complaint against Metro Police personnel by 3% in calendar year 2004
- Reduce internal administrative violations by Metro Police employees by 3% in calendar year 2004.
- Conduct semi-annual roll-call training with all personnel on the LMPD Mission and Value Statements.
- Conduct annual training on the constitutional rights of all citizens.

METRO POLICE

Goals & Indicators

ADMINISTRATION

- Maintain nationally recognized response times for all critical calls for service.
- Redesign our patrol districts and patrol beats in 2004
- Redesign our organizational structure for LMPD in 2004.
- To become nationally accredited by CALEA by 12-31-05
- To conduct a current Job Analysis of all major positions within LMPD by December 31, 2005.
- Create an alternative Call Handling System by 12-31-04.
- Create an Auxiliary Officer Program by 07-31-05.
- Complete our Metro Communications Center by December 31, 2006.
- Complete the implementation of our Metro Police Records Management System by June 30, 2005.
- Design and implement a current personnel evaluation system of all Metro Police Employees by June 30, 2005.

RECRUITMENT & TRAINING

- Design and implement training for all employees relating to Homeland Security by 12-31-04.
- Conduct an annual training needs assessment for all Metro Police employees in 2004.
- Design new training courses response to training assessment needs in 2004.
- Evaluate effectiveness of all LMPD training courses in 2004.
- Design a comprehensive and contemporary recruitment program for LMPD by 12-31-04.
- Increase minority recruitment by 5% in calendar year 2004.
- All District/Sections/Units will conduct monthly roll-call training in critical performance areas.

Metro Police**Budget Summary**

	Original Budget 2003-2004	Current Estimated 2003-2004	Mayor's Recommended 2004-2005	Council Approved 2004-2005
General Fund Appropriation	112,605,600	112,606,000	117,351,800	117,351,800
Agency Receipts	1,943,200	1,373,900	1,404,400	1,404,400
Federal Grants	2,818,100	1,729,100	1,465,800	1,465,800
State Grants	6,244,200	6,511,100	6,621,500	6,621,500
Total Revenues:	123,611,100	122,220,100	126,843,500	126,843,500
Personal Services	105,519,000	104,531,100	108,661,700	108,661,700
Contractual Services	6,939,200	6,243,800	6,576,900	6,576,900
Supplies	2,861,200	1,562,900	1,529,700	1,529,700
Equipment/Capital Outlay	914,700	1,813,200	935,900	935,900
Interdepartment Charges	7,192,000	10,181,300	8,954,300	8,954,300
Other Expenses	185,000	185,000	185,000	185,000
Total Expenditures:	123,611,100	124,517,300	126,843,500	126,843,500
Expenditures By Activity				
Director's Office	5,395,700	6,515,500	2,213,300	2,213,300
Administrative Division	17,379,300	19,229,700	34,909,800	34,909,800
Patrol Division	78,911,300	79,721,900	64,085,400	64,085,400
Special Investigations Division	4,880,400	4,727,600	3,944,400	3,944,400
Criminal Investigations Division	17,044,400	14,322,600	14,631,400	14,631,400
Support Operations Division	0	0	7,059,200	7,059,200
Total Expenditures:	123,611,100	124,517,300	126,843,500	126,843,500

Director's Office

Budget Summary

	Original Budget 2003-2004	Current Estimated 2003-2004	Mayor's Recommended 2004-2005	Council Approved 2004-2005
General Fund Appropriation	5,390,900	6,945,200	2,213,100	2,213,100
Agency Receipts	4,800	10,400	200	200
Total Revenues:	5,395,700	6,955,600	2,213,300	2,213,300
Personal Services	2,318,100	2,811,700	1,852,100	1,852,100
Contractual Services	2,730,600	2,251,200	196,100	196,100
Supplies	105,100	154,900	101,900	101,900
Equipment/Capital Outlay	11,700	309,500	22,000	22,000
Interdepartment Charges	45,200	803,200	41,200	41,200
Other Expenses	185,000	185,000	0	0
Total Expenditures:	5,395,700	6,515,500	2,213,300	2,213,300
Expenditures By Activity				
Director's Office	0	0	2,213,300	2,213,300
Chief's Office Administration	595,500	807,500	0	0
Chief Of Staff	697,100	1,167,000	0	0
Administrative Bureau	4,103,100	4,541,000	0	0
Total Expenditures:	5,395,700	6,515,500	2,213,300	2,213,300

Administrative Division

Budget Summary

	Original Budget 2003-2004	Current Estimated 2003-2004	Mayor's Recommended 2004-2005	Council Approved 2004-2005
General Fund Appropriation	16,646,500	16,541,900	34,313,700	34,313,700
Agency Receipts	732,800	231,300	221,100	221,100
Federal Grants	0	667,500	375,000	375,000
State Grants	0	76,900	0	0
Total Revenues:	17,379,300	17,517,600	34,909,800	34,909,800
Personal Services	14,529,900	13,857,900	20,457,700	20,457,700
Contractual Services	1,649,100	2,118,300	4,122,600	4,122,600
Supplies	613,900	840,900	919,600	919,600
Equipment/Capital Outlay	245,700	727,900	369,000	369,000
Interdepartment Charges	340,700	1,684,700	8,855,900	8,855,900
Other Expenses	0	0	185,000	185,000
Total Expenditures:	17,379,300	19,229,700	34,909,800	34,909,800
Expenditures By Activity				
Finance and Grant Management Program	11,262,000	13,463,300	962,700	962,700
Property Program	0	0	941,200	941,200
Fleet Program	0	0	9,192,200	9,192,200
Information Services Program	0	0	3,140,100	3,140,100
Planning and Analysis Program	0	0	1,101,700	1,101,700
Training Program	5,903,200	4,887,200	5,570,900	5,570,900
Records/Photo Lab Program	0	0	1,950,700	1,950,700
Community Relations Program	214,100	879,200	2,512,400	2,512,400
Press Information and Media Relations	0	0	211,800	211,800
Communication Program Total	0	0	7,835,000	7,835,000
Communication Support Program	0	0	1,491,100	1,491,100
Total Expenditures:	17,379,300	19,229,700	34,909,800	34,909,800

Patrol Division

Budget Summary

	Original Budget 2003-2004	Current Estimated 2003-2004	Mayor's Recommended 2004-2005	Council Approved 2004-2005
General Fund Appropriation	71,333,200	70,799,200	56,586,300	56,586,300
Agency Receipts	1,104,800	1,066,100	1,120,800	1,120,800
Federal Grants	603,100	489,700	1,090,800	1,090,800
State Grants	5,870,200	4,914,500	5,287,500	5,287,500
Total Revenues:	78,911,300	77,269,500	64,085,400	64,085,400
Personal Services	69,975,300	71,131,300	62,632,200	62,632,200
Contractual Services	1,346,200	991,200	725,200	725,200
Supplies	1,759,500	401,400	278,900	278,900
Equipment/Capital Outlay	657,300	480,800	415,400	415,400
Interdepartment Charges	5,173,000	6,717,200	33,700	33,700
Total Expenditures:	78,911,300	79,721,900	64,085,400	64,085,400
Expenditures By Activity				
Patrol Program	78,911,300	79,721,900	64,085,400	64,085,400
Total Expenditures:	78,911,300	79,721,900	64,085,400	64,085,400

Special Investigations Division**Budget Summary**

	Original Budget 2003-2004	Current Estimated 2003-2004	Mayor's Recommended 2004-2005	Council Approved 2004-2005
General Fund Appropriation	4,866,600	5,149,600	3,844,400	3,844,400
Agency Receipts	13,800	0	0	0
State Grants	0	65,000	100,000	100,000
Total Revenues:	4,880,400	5,214,600	3,944,400	3,944,400
Personal Services	4,042,100	4,386,300	3,682,300	3,682,300
Contractual Services	422,100	139,200	136,600	136,600
Supplies	87,100	24,000	21,400	21,400
Equipment/Capital Outlay	0	84,000	102,000	102,000
Interdepartment Charges	329,100	94,100	2,100	2,100
Total Expenditures:	4,880,400	4,727,600	3,944,400	3,944,400
Expenditures By Activity				
Public Integrity Program	0	0	1,178,300	1,178,300
Professional Standards Program	0	0	1,576,300	1,576,300
Intelligence Program	4,880,400	4,727,600	1,189,800	1,189,800
Total Expenditures:	4,880,400	4,727,600	3,944,400	3,944,400

Criminal Investigations Division

Budget Summary

	Original Budget 2003-2004	Current Estimated 2003-2004	Mayor's Recommended 2004-2005	Council Approved 2004-2005
General Fund Appropriation	14,368,400	13,170,100	13,335,100	13,335,100
Agency Receipts	87,000	66,100	62,300	62,300
Federal Grants	2,215,000	571,900	0	0
State Grants	374,000	1,454,700	1,234,000	1,234,000
Total Revenues:	17,044,400	15,262,800	14,631,400	14,631,400
Personal Services	14,653,600	12,343,900	13,624,700	13,624,700
Contractual Services	791,200	743,900	888,400	888,400
Supplies	295,600	141,700	79,700	79,700
Equipment/Capital Outlay	0	211,000	24,000	24,000
Interdepartment Charges	1,304,000	882,100	14,600	14,600
Total Expenditures:	17,044,400	14,322,600	14,631,400	14,631,400
Expenditures By Activity				
Criminal Investigations Program	14,117,500	11,423,900	8,236,300	8,236,300
Narcotics/Vice Program	2,926,900	2,898,700	4,427,200	4,427,200
Crimes Against Children Program	0	0	1,967,900	1,967,900
Total Expenditures:	17,044,400	14,322,600	14,631,400	14,631,400

Support Operations Division**Budget Summary**

	Original Budget 2003-2004	Current Estimated 2003-2004	Mayor's Recommended 2004-2005	Council Approved 2004-2005
General Fund Appropriation	0	0	7, 059, 200	7, 059, 200
Total Revenues:	0	0	7, 059, 200	7, 059, 200
Personal Services	0	0	6, 412, 700	6, 412, 700
Contractual Services	0	0	508, 000	508, 000
Supplies	0	0	128, 200	128, 200
Equipment/Capital Outlay	0	0	3, 500	3, 500
Interdepartment Charges	0	0	6, 800	6, 800
Total Expenditures:	0	0	7, 059, 200	7, 059, 200
Expenditures By Activity				
Special Operations Program	0	0	5, 889, 100	5, 889, 100
School Guards Program	0	0	1, 170, 100	1, 170, 100
Total Expenditures:	0	0	7, 059, 200	7, 059, 200

Metro Police	Position Detail	
Position Allocation (in Full-Time Equivalents)	Mayor's Recommended FY2004-2005	Council Approved FY2004-2005
Sworn	1,255	1,255
Full-Time	375	375
Permanent Part-Time	137	137
Seasonal/Other	0	0
Total Positions	1,767	1,767
PROGRAMS		
<i>Director's Office</i>		
Sworn	13	13
Full-Time	10	10
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	23	23
Title		
Attorney	1	1
Clerk Typist li	1	1
Data Systems Specialist	1	1
Executive Secretary	1	1
Info Process Tech-Police	1	1
Paralegal	1	1
Police Asst Chief-Lt Col	3	3
Police Cadet	2	2
Police Captain	3	3
Police Chief	1	1
Police Lieutenant	5	5
Police Major	1	1
Receptionist	1	1
Receptionist - Police	1	1
<i>Administrative Division</i>		
Sworn	120	120
Full-Time	267	267
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	387	387
Title		
Admin Depart Personnel Sv	1	1
Admin of Police Public Inform	1	1
Admin Police Technical Svcs	1	1
Administrative Clerk	2	2
Administrator I	1	1
Administrator II	1	1
Administrator IV	1	1
Admin of Computer Svcs.	1	1
Business Administrator	1	1
Citizen Cont Spec-Police	6	6
Clerical Coordinator	1	1

FY 2004-2005 Executive Budget

Clerk Typist I	5	5
Clerk Typist II	1	1
Clerk Typist II-Police	1	1
Commun Spec II-Police	32	32
Commun Spec I-Police	20	20
Communications Specialist Supr	6	6
Computer Support Analyst	1	1
Crime Analyst II	1	1
Crime Analyst I-Police	3	3
Data Center Supervisor	1	1
Data Systems Analyst	1	1
Data Systems Operator	6	6
Data Systems Specialist	3	3
Desk Clerk-Police	2	2
Info Process Tech-Police	12	12
Info Processing Tech	1	1
Information Systems Manager	1	1
Juvenile Crime Prevntn Coord	1	1
Management Assistant	3	3
Management Specialist	1	1
Manager I	1	1
Network Coordinator - Police	1	1
Office Manager	2	2
Payroll Clerk	1	1
Personal Computer Analyst-Poli	2	2
Personnel Clerk III	2	2
Personnel Clerk IV	1	1
Personnel/Payroll Special	1	1
Photographer Tech-Police	4	4
Photographic Laboratory Supv	1	1
Physical Fit Instr-Police	1	1
Plumber	1	1
Police Admin Training Spclst	3	3
Police Captain	3	3
Police Junior Accountant	1	1
Police Lieutenant	7	7
Police Officer	100	100
Police Property Room Tech	1	1
Police Public Info Specialist	1	1
Police Sergeant	10	10
Police Train & Records Coord	1	1
Police Veh Fleet Spec	1	1
Police Vehicle Fleet Adm Clerk	1	1
Programmer Analyst II - Police	1	1
Programmer-Police	1	1
Project Coordinator	1	1
Property Room Clk-Police	9	9
Radio Electronics Technician	2	2
Radio Syst Electronics Techn	3	3
Radio Systems Electronics Supv	1	1
Radio Technician I	8	8
Radio Technician II	3	3
Radio Technician III	2	2
Secretary	3	3

FY 2004-2005 Executive Budget

Senior Systems Analyst DP	1	1
Systems Engineer II	1	1
Telecommunications Manager	2	2
Telecommunications Operator	52	52
Telecommunications Supv	5	5
Validations Technician	2	2
Word Processing Clerk Pol	24	24

Patrol Division

Sworn	861	861
Full-Time	34	34
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	895	895

Title		
Clerk Typist I	6	6
Desk Clerk-Police	20	20
Employee Benefits Specialist	1	1
Police Asst Chief-Major	5	5
Police Cadet	2	2
Police Lieutenant	19	19
Police Major	5	5
Police Officer	731	731
Police Sergeant	101	101
Safety City Coord	1	1
Typist Police	4	4

Special Investigations Divisions

Sworn	38	38
Full-Time	6	6
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	44	44

Title		
Info Process Tech-Police	1	1
Info Process Tech-Police	1	1
Management Assistant	1	1
Office Assistant	1	1
Police Captain	3	3
Police Lieutenant	13	13
Police Major	1	1
Police Officer	13	13
Police Sergeant	8	8
Staff Secretary	1	1
Transcriber-Police	1	1

Criminal Investigation Division

Sworn	159	159
Full-Time	45	45
Permanent Part-Time	0	0
Seasonal/Other	0	0
Total Positions	204	204
Title		
Administrative Assist I	1	1
Clerk I-Police	1	1
Clerk Typist Ii	3	3
Clerk Typist Ii-Police	3	3
Data Systems Analyst	1	1
Data Systems Operator	1	1
Data Systems Specialist	1	1
Evidence Tech I Pol	11	11
Evidence Tech Trnee Pol	4	4
Info Process Tech-Police	4	4
Investigator I-ABC	4	4
Investigator II ABC	2	2
Management Assistant	1	1
Mngr Code Enfrcmnt/ABC	1	1
Police Captain	3	3
Police Lieutenant	8	8
Police Officer	127	127
Police Sergeant	21	21
Street Sales Enforcement Coord	1	1
Transcriber-Police	4	4
Victim Advocate	1	1
Word Processing Clerk Pol	1	1

Support Operations Division

Sworn	64	64
Full-Time	13	13
Permanent Part-Time	137	137
Seasonal/Other	0	0
Total Positions	214	214
Title		
Clerk Typist I	1	1
Desk Clerk-Police	1	1
Driver	1	1
Helicopter Mechanic	1	1
Keeper I-Police	1	1
Office Assistant	1	1
Police Asst Chief-Major	1	1
Police Cadet	1	1
Police Captain	1	1
Police Lieutenant	7	7
Police Officer	48	48
Police Sergeant	7	7
Secretary	1	1
Traffic Control Off II	5	5

FY 2004-2005 Executive Budget

School Crossing Guard	61	61
School Crossing Guard Supv	1	1
Traffic Control Officer I	75	75
